



OFFICE OF SITE DEVELOPMENT SERVICES
DEPARTMENT OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES
COUNTY OF FAIRFAX

12055 Government Center Parkway
Fairfax, Virginia 22035-5503
Plan Control Information: (703) 324-1548

RECORD PLAT CHECKLIST

Re: Fairfax County Code § 101-2-5

Project Name _____

Record Plat # _____

Submitting Engineer Use	County Use	Requirement
<input type="checkbox"/>	<input type="checkbox"/>	Sheet size, lettering size, tic marks, match lines
<input type="checkbox"/>	<input type="checkbox"/>	Name of Subdivision, District, County, State
<input type="checkbox"/>	<input type="checkbox"/>	Owner
<input type="checkbox"/>	<input type="checkbox"/>	North arrow (2 coordinates if State grid)
<input type="checkbox"/>	<input type="checkbox"/>	Scale, date of drawing, number of sheets
<input type="checkbox"/>	<input type="checkbox"/>	Blank space 4"x 6" for approval stamp
<input type="checkbox"/>	<input type="checkbox"/>	Vicinity map
<input type="checkbox"/>	<input type="checkbox"/>	Boundary survey
<input type="checkbox"/>	<input type="checkbox"/>	Surveyor's and owner's certificate
<input type="checkbox"/>	<input type="checkbox"/>	Curve data
<input type="checkbox"/>	<input type="checkbox"/>	Bearings (to nearest 10 seconds), distance (to 0.001 of a meter followed by English dimensions to 0.01 of a foot in parenthesis)
<input type="checkbox"/>	<input type="checkbox"/>	Bearings and distance of all lot lines, street lines, street right-of-way centerline, easement centerline and widths
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed utility easements and suggested note, re: County easements
<input type="checkbox"/>	<input type="checkbox"/>	Owners or lot and subdivision name and property lines within and adjoining subdivisions
<input type="checkbox"/>	<input type="checkbox"/>	Soils note (County Code § 101-2-2(16)(D))
<input type="checkbox"/>	<input type="checkbox"/>	Pipestem Note (PFM 2-0103.6)
<input type="checkbox"/>	<input type="checkbox"/>	Homeowner documents (Zoning Ordinance § 2-703.2)
<input type="checkbox"/>	<input type="checkbox"/>	Plat matches approved subdivision plans and preliminary plat
<input type="checkbox"/>	<input type="checkbox"/>	Preliminary still valid
<input type="checkbox"/>	<input type="checkbox"/>	SE, Special Permits, Waivers, Variance, etc., still valid
<input type="checkbox"/>	<input type="checkbox"/>	Notices received
<input type="checkbox"/>	<input type="checkbox"/>	Wetlands statement
<input type="checkbox"/>	<input type="checkbox"/>	Engineer's/Surveyor's Seal, signature & date <u>(NO STICKY BACKS)</u>